

**TO ALL NATIONAL COMMITTEES**

Dear Sir/Madam,

**Access to Word files of CDVs**

In accordance with the recommendation of the Sales Advisory Group, approved by Council Board and reported in document C/1739/R,

Council Board approved the SAG proposal to provide National Committees with CDV-stage publications in revisable format on a two-year trial basis on condition that the revisable files will only be used for national adoptions and for national public review. In the latter case, the file may be converted into HTML to be displayed in public enquiry systems. The National Committees will hence be responsible for copyright protection.

Furthermore, SMB, at its meeting in Boston in June 2012 (see SMB Decision 144/22) decided that

to allow for translations of CDVs by National Committees to permit public inquiry, the English version of the text of CDVs will be made available to National Committees for translation purposes for a period of 2 months prior to circulation of the CDV.

As a result of these two decisions, the Central Office now makes available Word versions of the texts of all CDVs to National Committees that wish to make use of the possibilities listed above. In order to have access to the documents, access will be granted to designated employees of IEC National Committees, on request by those National Committees to [tiss@iec.ch](mailto:tiss@iec.ch).

Note: Those who have already received access do not need to re-apply.

National Committees are reminded that the files are made available only for the purposes listed below:

- 1) Translation of the document
- 2) National public review / enquiry
- 3) National adoptions purposes

To access the documents:

- Prior to circulation: Go to Newdocs → Login → Click on "Revisable CDVs" tab
- After circulation: Newdocs or TC/SC dashboard

Furthermore, all those with access rights to the Revisable CDVs will receive a weekly notification with all new CDV texts posted in the current week.

JRS



The documents are for internal use by National Committees only and **under no circumstances may they be made available externally until the CDV ballot has been initiated** (2 months after the text becomes available to NCs). The date of the start of the CDV ballot is clearly indicated in the table where the documents are presented.

If you have any further questions, please do not hesitate to contact [TISS](#).

Yours faithfully,

**F.W.P. VREESWIJK**  
**General Secretary & CEO**